



## WARRAGUL PRIMARY SCHOOL

*Be Safe, Be Fair, Think, Learn and Care*

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Dear Parent

Warragul Primary School is looking forward to another great year of teaching and learning and would like to advise you of Warragul Primary School's parent payment arrangements for 2021.

Please find the fee schedule for Foundation attached. Please complete the attached form in SZapp by **Thursday 26<sup>th</sup> of November 2020** so the school can prepare accordingly. If you would prefer to complete a hard copy form, please contact the school office and we can arrange to send one home with your child for completion by the 26<sup>th</sup> of November.

Warragul Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

We buy our stationery packs in bulk to get discounts from our suppliers. We do not charge our families GST on our stationery packs, which gives you an additional saving. Warragul Primary School charges families at cost price and does not make a profit on sale of stationery packs. You have the option to purchase a stationery pack through the school or you can purchase it yourself and send it to school with your child on the first day in 2021. Please note if you choose to purchase your own stationery pack, there are still some items that must be purchased from the school.

### Financial Support for Families

*Warragul Primary School* understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Centrepay
- Payment plans
- Financial assistance
- Second hand uniform
- State School Relief

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

*Lisa White, Business Manager*

Ph: 03 5623 2460 | Email: [lisa.white3@education.vic.gov.au](mailto:lisa.white3@education.vic.gov.au)

### Payment Methods

Payments can be made by:

- QKR
- Direct Debit
- BPay
- Cash/Cheque/Eftpos in person at the office
- Centrepay

48-62 Bowen Street, Warragul VIC 3820

Phone: (03) 5623 2460

Email: [Warragul.ps@edumail.vic.gov.au](mailto:Warragul.ps@edumail.vic.gov.au)

[www.warragulps.vic.edu.au](http://www.warragulps.vic.edu.au)



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### **Refunds**

Requests for refunds must be made in writing. Refunds are calculated on a case by case basis and will be provided to families if considered fair and reasonable if the school has not incurred any cost.

If a cost has been incurred by the school, consideration will be given to a family's unique circumstances and any possible hardship the family may be experiencing.

Refunds are paid either by cheque or into a bank account. Refunds are not paid in cash.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

**Scott Clode**  
**Principal**

**Warragul Primary School Council**



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### FEE SCHEDULE – FOUNDATION

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Warragul Primary School also continues to welcome your voluntary contributions for 2021.

Please place your stationery order in SZapp by **Thursday 26<sup>th</sup> November** so the school can prepare accordingly.

#### Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide your own. Please indicate which items you would like to purchase through the school on the table below:

Essential Student Learning Items	Amount
Foundation Stationery Pack (Contains pencils, textas, pens, erasers, exercise and writing books, etc – see detailed list)	\$70.00
Celebration Book	\$3.75
Mathseeds Subscription	\$6.75 Note: WPS is subsidising 50% of this subscription
Reading Eggs Subscription	\$23.00
Sunshine Club Subscription	\$9.00
2021 Foundation Cooking ingredients (flour, eggs, fruit, vegetables, butter, etc)	\$10.00
2021 Foundation Art Consumables (Covers paints, glues, paper, clay, etc)	\$10.00
2021 Foundation Classroom Consumables (Covers coloured paper, glitter, craft activities, science consumables)	\$20.00
Warragul Primary School Satchel	\$9.50
1 x Art Smock Med (Ages 5-8) (All students are required to have an art smock. An old shirt is acceptable)	\$4.50
<b>TOTAL</b>	<b>\$166.50</b>

*Attached is a booklist which guides you on the everyday items that your child will use in the classroom.*



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### Optional Items

*Warragul Primary School* offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child. To assist you with budgeting, here is a list of planned activities and their approximate cost for Foundation students in 2021.

Optional Item	Amount
<i>Swimming – 5 swimming lessons</i>	<i>Approx \$40</i>
<i>Incursions – approximately 2 during the year</i>	<i>Approx \$39</i>
<i>Excursions – 1 major, 1 minor</i>	<i>Approx \$45</i>
<b>TOTAL</b>	<b>\$124 Approximately</b>

### Voluntary Contributions

*Warragul Primary School* continues to welcome your voluntary contributions to support our school.

You can make a voluntary contribution to our building fund shown in the table below:

Voluntary Contribution	Tax deductible?	Suggested Voluntary Contribution per family	Amount
<i>Building Fund – New playground areas</i>	<i>Yes</i>		<i>As you are able to assist</i>
<i>School council has established tax-deductible gift recipient status with the Australian Taxation Office for the Building Fund</i>			
<b>TOTAL</b>			<b>\$</b>

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.